

REPORT OF THE TOWN CLERK

The office of the Town Clerk serves as the repository of vital records for the town; conducts all activities related to census, elections and voter registration; issues a variety of licenses and permits; and serves as the office of record for a variety of public filings. A staff of three assists the Clerk in carrying out the various functions of the office.

Census and Elections

The Town Clerk's Office conducted 4 elections in FY 2007: September 2006 State Primary, November 2006 State Election, March 2007 Annual Town Election and May 2007 Special Election. The March election had few contested races town wide or for town Meeting. The lack of candidates and a quiet campaign season resulted in a low turnout of 12.75%. The May 15, 2007 special election garnered a turnout of 32% to decide two questions. Question 1 was a special exclusion question regarding funding of the Town Group Insurance Liability Fund and Question 2 was a debt exclusion question for several projects related to infrastructure repairs.

The administration of elections requires the assistance of 70 poll workers and the cooperation of the Department of Public Works, the Wellesley Public Schools, the Police Department, and NIS department. Without the support and cooperation of these departments and citizens we would not be able to fulfill our mandate.

The Board of Registrars of Voters is charged with the responsibility of certifying the validity of voter signatures on registrations, absentee ballots, nomination papers and petitions. As of the March 6, 2007 election the Town of Wellesley had 15,289 registered voters.

The members of the Board of Registrars for FY 2007 were: Jane Kettendorf, chair, and George P. D. Porter, Republicans, and Dante Degruittola, Democrat, and Kathleen F. Nagle, Unenrolled.

Town Meeting

The Town Clerk is responsible for keeping and publishing the minutes of Town Meeting. This past year we had nine sessions for Annual Town Meeting, beginning March 26, 2006 and ending May 1, 2007. There were no special town meetings.

Vital Records and Miscellaneous

During the period July 1, 2006 to June 30, 2007 the office processed:

- 251 Birth records
- 89 Marriage Intentions
- 166 Death records.
- 201 Business Certificates (D/B/A)
- 2601 Dog Licenses

The office is now in its fourth year as a passport application acceptance agency for the Department of State. During the past year we have processed 596 applications

for revenue of \$17,896. We are pleased to offer this service as a convenience to our residents.

Our total receipts for FY 2007 were \$105,253.00.

Staffing

In July 2006 Lisa Arcuri joined the staff a support clerical for all functions of the office. Existing Staff Diane Innes, Elections and Voter Registration Administrator and Jacqui Carmisciano, Assistant Town Clerk continued to serve ably in their positions.

Respectfully submitted,

Kathleen F. Nagle
Town Clerk